



- I. General: The Director for Youth Ministries is primarily responsible for overseeing student ministries in multiple locations, including, but not limited to middle school and high school age levels.
- II. Primary Duties
  - Be a strong, solid advocate for young people in their walks of faith and in their calls to ministry; and educate the congregation about the hopes, concerns and needs of young people in the local community.
  - Plan, implement, and assess Christian education and programming for students. This includes Sunday School classes, United Methodist Youth Fellowship, small group studies, spiritual growth and other Christian discipleship opportunities.
  - Organize, plan, and teach in the United Methodist Youth Fellowship program. This group meets twice weekly for spiritual growth and Christian discipleship.
  - Partner with the Youth Advisory Council (consisting of students and adults) to support leadership growth within student ministry and to keep records of student participation and manage the student ministries budget.
  - Engage in relational evangelism and nurture in the lives of students and their families, including visits in the home, sustaining partnerships with parents, attending significant events in the lives of students, establishing a visible presence in the public school system, and regularly counseling and guiding in daily walks of faith.
  - Organize and facilitate the mission outreach, community service, and related projects of the United Methodist Youth while building an atmosphere of servant ministry.
  - Institute and sustain opportunities for student-led worship, music, witness, and evangelistic ministries, connecting students to local, district, conference, and world ministry programs.
  - Oversee development and duties of persons in intern positions in Youth Ministry.
  - Communicate in a timely manner and as effectively as possible using all available resources (email, website, social media, bulletins, newsletters, bulletin boards, etc.) Ensure communication with not only the students, but with church leadership, parents, and the congregation.
  - Maintain involvement and relationship to other ministry organizations that serve and touch the lives of students.
- III. Staff Liaison Assignments and Expectations
  - Attend periodic staff meetings, as scheduled.
  - Invited to Church Council meetings, but attendance is not required.
- IV. Supervision
  - The Director of Youth Ministries reports to the Staff-Parish Relations Committee (SPRC); with day-to-day supervision provided by the Senior Pastor.
  - The Director of Youth Ministries is amenable to the SPRC and has direct access to the Committee to discuss matters relating to duties and/or performance.
- V. Remuneration and Evaluation
  - All church staff are paid in accordance with the annual budget as adopted by the Church Council. Salary recommendations are made to the Finance Committee by the SPRC.
  - A performance appraisal will be conducted annually by the SPRC.
  - This is a part-time position.
- VI. Vacation and Other Time Off
  - The Director of Student Ministries is entitled to all paid vacation, sick days, and holidays as outlined in the personnel policy established for all church employees.
- VII. Desired Prerequisites--Education and Experience
  - Having acquired a Bachelor's degree or be actively engaged in completing the requirements for same.
  - A minimum of two years' experience working with youth (ages 11 through 17).